

# CHRIST EPISCOPAL CHURCH TRUST

PO BOX 1246  
NEW BERN, NC 28563

INSTRUCTIONS FOR SUBMITTING A GRANT APPLICATION
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- Complete the Summary Pages of the Grant Application
- Attach a one-page proposal which covers the following information:
  - A. Specific purposes of the funds requested
  - B. The need for the program in the community
  - C. The goals of the program
  - D. A statement about how the program's effectiveness would be measured.
- Attach a list of organizations' governing board, including addresses and phone numbers.
- Attach a copy of your latest annual budget.
- Attach a copy of your IRS tax-exempt letter.

**Please return grant applications by: October 25, 2019**

**To: Christ Episcopal Church Trust  
PO Box 1246  
New Bern, NC 28563**

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GRANT APPLICATION
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**Date:** \_\_\_\_\_

**Name and address of applicant organization:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contact Person:**

**Name and Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Area of Funding Request (if applicable):**

\_\_\_\_\_

**Brief statement on background and mission of the organization:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Brief summary of the program:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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GRANT APPLICATION
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**Total amount requested:** \_\_\_\_\_

**Percentage of program budget:** \_\_\_\_\_

**Plans for future funding:**

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**Organization's total annual operating budget:** \_\_\_\_\_

**From what other sources has funding for this program been solicited and the amounts requested?**

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